



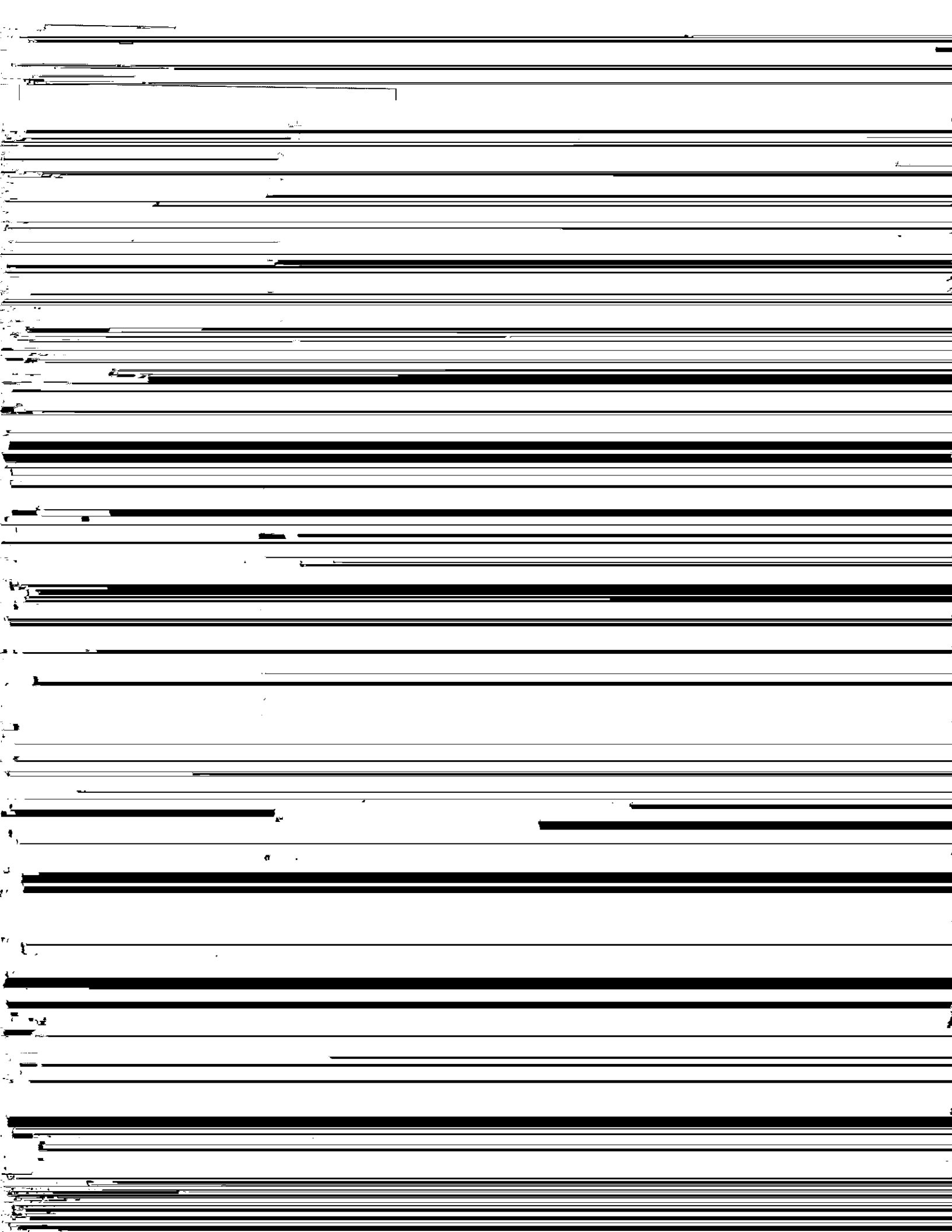
**HILLSIDE**<sup>®</sup>

Compassion · Connection · Community

**PERSONNEL INFORMATION SHEET**

Permanent Mailing Address:

Name: \_\_\_\_\_





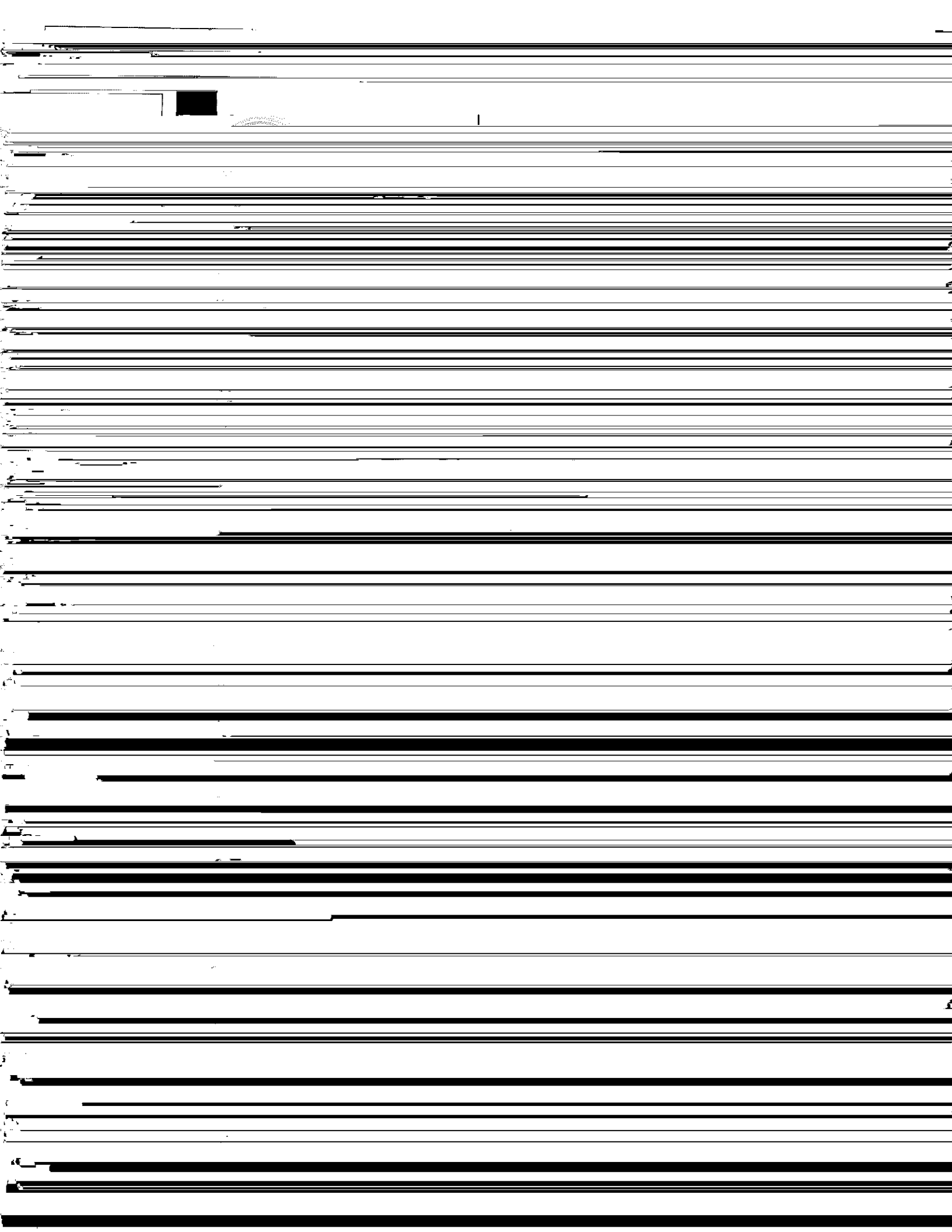
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**VIDEO MONITORING ACKNOWLEDGMENT**

I, \_\_\_\_\_ acknowledge that I understand Hillside, Inc. reserves and will exercise the right to review, audit, access and disclose all matters on Hillside's Video Monitoring at any time, with or without notice, and that such access may occur at any







HILLSIDE POLICY & PROCEDURE

**Subject:** Child Abuse/Maltreatment by an Employee

**Date:** February 6, 1987

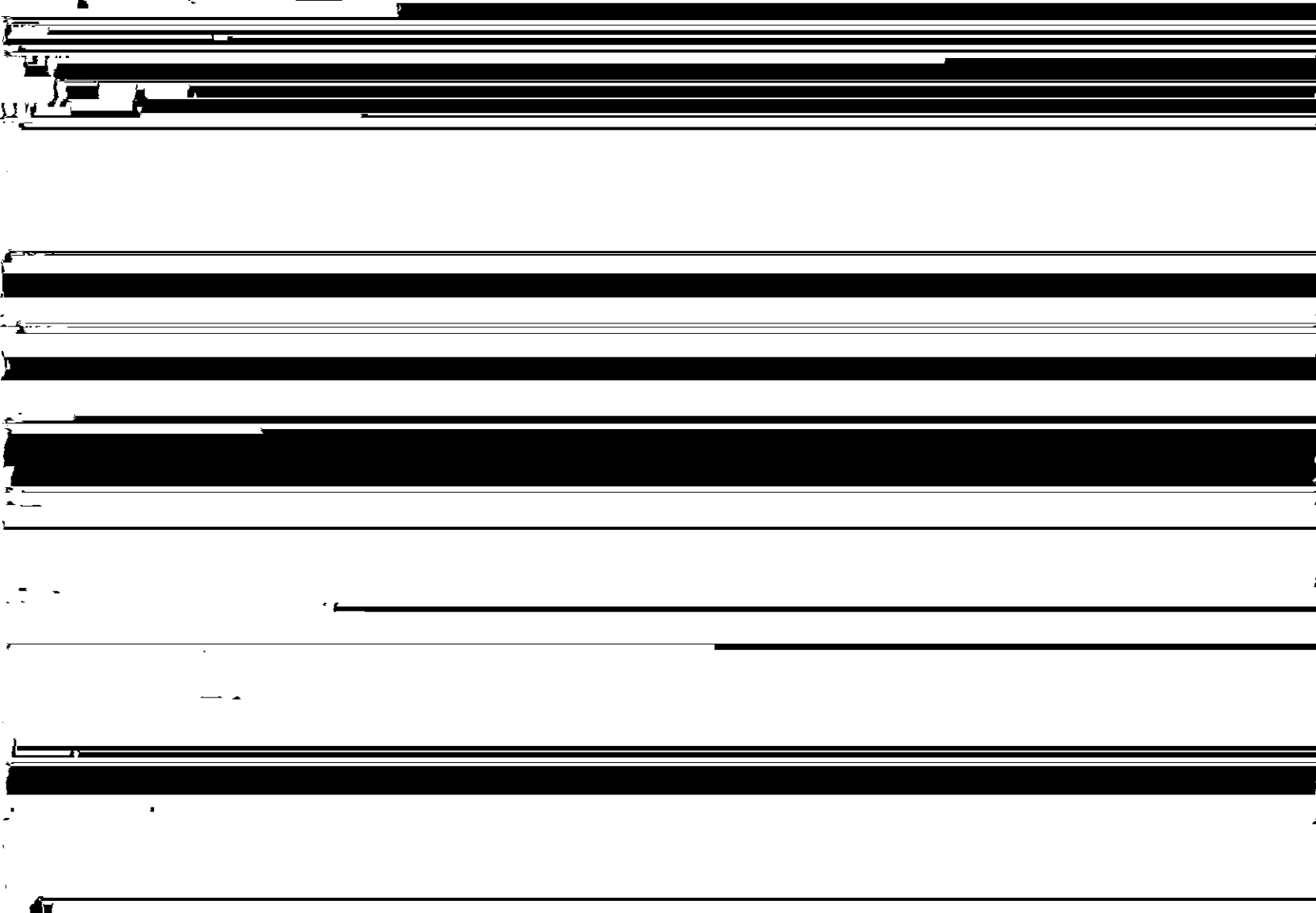
**Revision:** September 26, 2019  
January 6, 2022

**Policy:**

Hillside will promptly and thoroughly investigate all reports of alleged child abuse or maltreatment and will involve the appropriate State Agencies as required by law or regulation. Every employee of Hillside is a Mandated Reporter and is obligated to report child abuse/maltreatment of any type.

**Procedures:**

Any employee who witnesses or receives a report of child abuse/maltreatment, should report this promptly to the President and Chief Executive Officer, or designee. Any employee who has knowledge of child abuse/maltreatment and does not report it promptly will be held liable for the consequences of such failure.



abuse even though he/she may appear uninjured. Treatment given or results of examinations should be fully documented in the clinical record. If possible, Nursing should document injuries (or lack of injuries) photographically.

- c. Staff should fully document the incident, stating specifically what they actually observed and



III. Child on child sexual contact with children

- a. Any sexual contact between two or more children should be reported to the principal.