

Post-Tenure Review for Administrative Faculty

FAQs List

Revised 1/15/2025

Q1: Who are the "Above" and "Peer" reviewers for a Dean?

A1: The "Above" and "Peer" reviewers for a Dean are from outside the college. All Chairs and Assistant/Associate Deans evaluate the Dean as direct reports, in addition to all permanent full-time faculty and staff in that college.

Q2: Who are the "Above" and "Peer" reviewers for an Assistant/Associate Dean?

A2: The "Above" and "Peer" reviewers for an Assistant/Associate Dean (AD) are from outside the college. All Chairs and other ADs evaluate the AD reviewee, in addition to all permanent full-time faculty and staff in that college. In short, for "Peer", all ADs in the college receive

- Q8: When Assistant/Associate Dean or Dean is under review, should the supervisor send to the PTR Coordinator the list of ALL full-time faculty and staff in that College?
- A8: No. The PTR Coordinator obtains the list from Academic Affairs and sends it to the supervisor to review for accuracy and to add 5 "Above" and 5 "Peer" reviewers. The list includes the reviewer's names, emails, titles, unit (Dept/College/etc.), and 360-Level ("

Q17: How do the DFC and CFC include one staff member representative for the PTR survey feedback review?

A17: The faculty handbook states: "

". It does not say how to select/elect the staff member representative. Following the common practice of nomination and election of faculty members for a Department/College/University committee, the staff representative should be nominated and elected by the staff members in the department or college. The nomination should not be done by the DFC/CFC or the Chair/Dean. The staff members should decide who represents them on the DFC/CFC for this task. The DFC/CFC should manage the nomination and election process. The DFC/CFC chairs are recommended to consult with their deans for more guidance as needed.

Q18: Does the entire DFC/CFC need to participate in the PTR survey feedback review?

A18: Except for the case when an entire department services as the DFC, the new policy does not provide explicit guidelines for this question. The policy intent is to have the DFC/CFC, in consultation with the unit leadership, decide whether the entire committee or a selected subset of the committee would review the PTR survey feedback. In the case of a subset, the DFC/CFC chair should manage the formation of such subset. The DFC/CFC chairs are recommended to consult with their Deans for more guidance as needed. When a Dean is being reviewed, the CFC chair is recommended to consult with the Provost for guidance. Furthermore, in the case of a subset DFC/CFC committee, only members of the subset committee would have access to the survey reports provided to the DFC/CFC