

Adult Learning Committee Meeting Agenda  
Wednesday, October 14, 2015  
3:00 pm – 4:30 pm

Attendees(RSVP):

Elke Leeds- Academic Affairs

Judy Abbott – Operations Manager Technology Enhanced Learning

Brandi Williams – College of Architecture and Construction Management

Leslie Himot– WellStar College of Health and Human Services

Diana Gregory – Chairs and Director's Assembly

Nita Paris – Bagwell College of Education

Greg Wiles– Southern Polytechnic College of Engineering and Engineering Technology

Alice Pate – Adult Learning Executive Committee

Bob Mattox – Student Success Services

Director of Academic Testing (Guest)

Agenda:

3:00pm – Welcome and Review/Approval of the Minutes

- COTA – Can Department Chairs be the departmental coordinators? - OWG 18 says it's the department's discretion as to who is appointed. For departments that do not wish to participate, the college rep can act as liaison (Bagwell) such a time the department is ready to participate.
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- CLEP Exams – Test Information Guides Provided
- PLA Credit Summary Data and Discussion
  - o Credit hours categories by sources
  - o CLEP by prefix
    - Foreign Languages very prevalent
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- Over 40% administrative, affects faculty classification
- Start in academic year 117 - Start in fall, but start internal search in spring 2016
- Want to make the position self-sufficient eventually
- o Researching the other universities that have programs like this (Joan Dominick)
  - What do theirs look like, how do they work?
  - How do we want ours to operate in comparison to the other major universities?
  - What are the specific duties that are required of the program and all associated positions
  - Email out a request and see if there are a few people who can work together
  - Joan Dominick, Todd Powell and Harrison Long will initiate the research

4:00pm

- Discuss process, plans, and procedures for PLA/Adult Learning website and enrollment services support (handout)
  - o Post publically all personnel who have completed the training along with their expertise
  - o USG can find people who can review portfolios
  - o Will start working on the website as soon as possible
    - Elke, Judy, Greg to start the process
- Revisit - discuss existing and proposed KSU policy for residency requirements
- Revisit - discuss g

Michael Keleher - Integrative Studies Department

- They allow older credit for their Integrative Studies General Studies degree
  - Could ask how they determine transfer credit acceptability
- Work toward a University policy for transfer credit
- Set up a scheduled date for meetings through the end of the academic year
    - o One date for both semesters could be chosen for teaching faculty
    - o One date will never work for every person
    - o Doodle poll for best times through the end of this semester
      - Should only be two, maybe three, additional meetings
    - o Try to determine the best time for the most committee members for the spring semester