

**Adult Learning Committee Meeting Agenda**  
**Tuesday, September 22, 2015 and Wednesday, September 30, 2015**  
**11:30 am – 1:00 pm**

**Attendees – 9-22-15:**

Elke Leeds – Associate Vice President of Technology Enhanced Learning  
Alice Pate – ALC Executive Committee Representative  
Jim Rutherford – College of Computing and Software Engineering  
Joan Dominick – University College  
Brandi Williams – College of Architecture and Construction Management  
Harrison Long – College of the Arts  
John Carlyle Smith – Enrollment Services – Associate Registrar  
Kim West – Enrollment Services –





- Ideally person will have experience
- Departmental POC may be faculty, program coordinator, assistant chair, or faculty member
- Department's discretion as to who works within their department
- Staff member may work better as they may know more than just the scope of their area of expertise for administrative coordination
- Compensation?
  - Can coordinators be compensated? \$200 of the \$250 is provided to portfolio reviewers. May be in form of travel/PD or overload.

Work with Departments to craft and delineate their PLA plans

- Once the coordinator in place, work with departments to design PLA program
- Marietta Campus Departments with existing plans were contacted over the summer

- Discuss the need for a University PLA Coordinator

Half-time faculty or staff?

- Would be compensated/paid half-time position
- Faculty senate recommends a faculty member
- Not advising, though; working with students to evaluate whether their portfolio is strong enough to receive their credit
- Office available on the Marietta Campus
- Adult Learning Committee will act as search committee – Aim to have individual in place Spring semester

Navigate the PLA process with students and serve as conduit between students and Department POCs

Portfolio preparation assistance

Conformity to Department's requirements

12:20pm

- Review Advanced Standing Exam Form

- Can potentially put some limits in place if year-to-year data shows an increase in credits
- Review/discuss graduate program requirements for number of credits allowed (Propose representative for Graduate College – Elke to reach out to Graduate Dean)

12:40pm

- Demonstrate KSU's PLA assessor training and digital badge program (David Kirkland)